

Application for Assistance

Date _____

Church Name _____

Church Address _____

Contact person _____

Address _____

Telephone _____ email _____

Second Contact person _____

Address _____

Telephone _____ email _____

Nature of Request _____



Application for Assistance

Information and documents requested for initial meeting. This information is necessary to give accurate counsel.

1. Names and contact information for Pastor, deacons, trustees, treasurer, and church clerk.
2. Current Constitution and Bylaws.
3. Current Financial Statements.
4. Articles of Incorporation.
5. Clerks records of business meetings

Documents and information needed when Church Care is retained.

1. Deed to properties.
2. Property surveys.
3. Bank records.
4. Utility company account information.
5. Current liabilities.
6. Outstanding mortgages or loans.
7. Property Insurance and agent information.

Does the church have an attorney? _____.

Has the church voted to dissolve? _____ Effective date _____.

Number of voting members _____.



Application for Assistance

Instructions and Information

1. Church Care is a subsidiary corporation of Baptist Church Planters. Church Care is a not for profit ministry designed to help churches with various types of needs. Through Biblical counsel, and thorough evaluation our counselors will help design a course of action that will result in a God honoring solution to your specific circumstance.
2. If dissolution is the course of action, Church Care will help prepare a plan for closure that will bring blessing to the remaining members, maintain a God honoring testimony in the community, and preserve the assets of the church to be used for church planting and other mission's ministries.
3. Church Care also manages a Revolving Loan Fund. The revolving loan fund is used to fund church planting properties and facilities within the USA. Church Care will encourage every church we are ministering to, to designate a portion of their assets to Church Care. We suggest a minimum of 25%. These funds will be used to fund our Revolving Loan Fund and a portion will be forwarded to Baptist Church planters to be used to further church planting in the USA.
4. Church Care does not have a fee schedule. When invited by the church to come and present the ministry, or consult with leadership, it is expected that the church will be responsible to pay professional, and travel expenses.
5. References and/or completed project reports are available upon request.
6. Please complete the information and application forms and provide a brief description of the nature of your request.



Application for Assistance

Closure Process

1. Church Care 's counselor will offer counsel concerning final business meetings, missionary support, severance package, parsonage use, sale or donation of furnishings and equipment.
2. Church Care has counselors experienced in leading a church through the difficult and emotional decisions associated with dissolving a church.
3. Once the church votes to use Church Care, a process begins to transition all business related issues to Church Care. All assets and liabilities will be managed by our staff. Church Care will receive all mail and handle the payment of all invoices. The emotional break from the church, for the existing leadership, will be handled with care and understanding.
4. Legal counsel will be used to determine the requirements for transfer of assets, and all issues will be completed in a manner that maintains the testimony of our Lord in the community.
5. Church Care will maintain custody of Church records and documents for the required period of time.
6. Members will be encouraged to seek out another church to join and become involved in ministry. Members may need a time of healing and encouragement. Becoming involved in a sister church with compassionate leadership, will provide opportunity for healing.
7. A sample dissolution resolution is included in this application. Please consult with Church Care before voting on a dissolution resolution, each state has different requirements.



Agreement

Church Care Inc., an Ohio non profit 503c corporation, enters into the following agreement with _____.

Generally this agreement is to clarify the role of each party in executing the dissolution resolution voted by the church on _____.

Church Care will provide the following:

1. Counsel to the remaining members concerning a final meeting, and a means of continued contact with a representative of the group.
2. Disposal or storage of church property.
3. Care of church records.
4. Continued maintenance of the property and preparation for marketing.
5. Manage finances including payment of utilities, insurance, and maintenance.
6. Market properties, and disperse funds according to the designations in the resolution voted by the church.
7. Prepare a final report for the group with information of the sale of property, distribution of the assets, and complete financial accounting.

The church will provide the following:

1. Access to all records and documents of the church.
2. Accept counsel concerning final resolution and designation of assets.
3. Cooperation in execution of final documents for dissolution.
4. Continued care and supervision of properties if possible.
5. Close all bank accounts and designate the funds to Church Care to be used for expenses related to the closure of the Church. [legal fees, maintenance, utilities, marketing of properties etc.]. [Any unused balance will be part of the net assets to be distributed as designated in the resolution. All funds are included in the final reporting.]
6. Reimbursement of expenses for professional consultation.

Church Care _____ Date _____

Church Representative _____ Date _____



DISOLUTION RESOLUTION

TITLE: Bible Baptist Church, Lowville, NY

PROPOSED BY: Trustees of Bible Baptist Church

WHEREAS the Trustees of Bible Baptist Church of Lowville, NY at a meeting on the 31st day of May 2009 voted unanimously to recommend to the membership that the Church be dissolved, and after the payment of all debts of the Church and necessary costs and expenses of making application for dissolution, that any and all assets be transferred to Church Care Inc. a Ohio not-for-profit corporation;

WHEREAS the Trustees, in accordance with Article XV of the Church Constitution regarding a plan of distribution of assets, grant Church Care Inc. discretion to distribute the net assets of Bible Baptist Church and Church Care has pledged to make every effort to distribute such net assets in the manner designated by the Trustees: 5% to Evangelical Baptist Mission for Eric and Valerie Wohner and 5% to Association of Baptists for World Evangelism for Edward and Leslie Schick, and 90% to the Revolving loan Fund of Church Care Inc. to be used for Church Planting USA.

WHEREAS: a majority of the membership present, and eligible voted unanimously to approve the Trustees plan of dissolution at a special meeting called in accordance with Article X Section 3 of the Church Constitution, for the purpose of dissolution, on the 31st day of May, 2009;

THEREFORE BE IT RESOLVED that Bible Baptist Church of Lowville, NY, be officially dissolved, and that any and all assets of the Church be transferred to Church Care Inc. pursuant to Article XV of the Church Constitution, and Article XVII of the Articles of Incorporation.

BE IT FURTHER RESOLVED that the Deacon/Trustees and Church care Inc. be hereby authorized and directed to take whatever other further actions that they may deem necessary or desirable in order to implement both the spirit and the letter of the foregoing Resolution.

Voting members present _____
Vote yes _____
Vote no _____

Doris Kramer
Church Clerk Bible Baptist Church